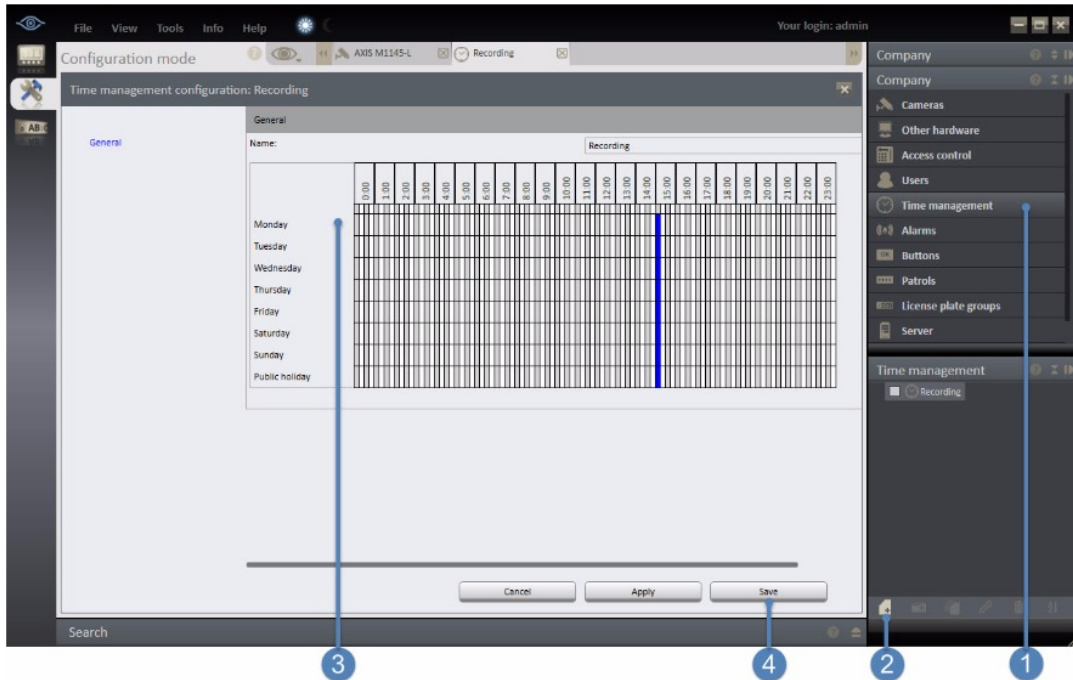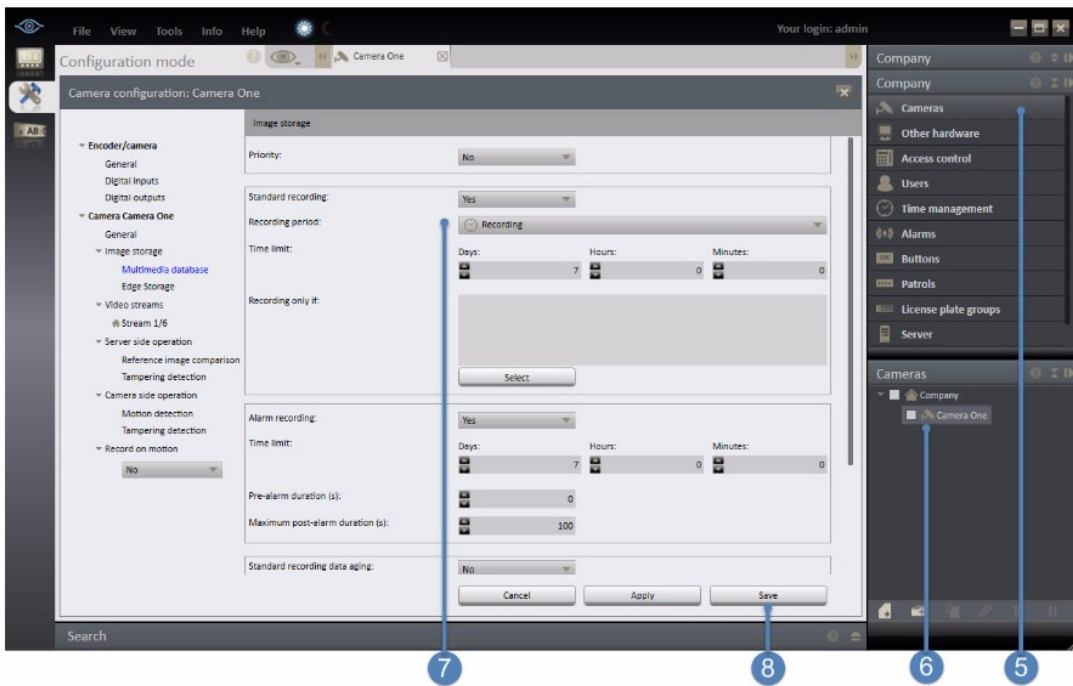# Setup a Time Period for Recording Video

With Ocularis Recorder a time period or 'template' can be created and used to tell a camera when to record. This document will walk through the steps to configure this.

Inside the Ocularis Recorder Manager select 'Time management' (**1**) followed by 'Create new object' (**2**).

Select the day of the week and times, in 15 minute increments, for the time period (**3**). To select all possible days, drag the cursor along the top grid, above Monday. In the example shown above, the time of 15:00 to 15:15 (3:00 to 3:15) is selected for each day of the week including holidays (if configured). You may highlight multiple, noncontigious time periods for the time template. To unassign, simply drag the cursor over the shaded area to deselect.

Once complete click 'Save' to save the settings and close. (**4**)

Select 'Cameras' (**5**) then the camera that the created time profile will be associated with (**6**).

In the 'Standard recording' section, use the 'Recording period' drop-down menu to select the time template to assign to the camera. (**7**)

> NOTE: a time profile can be assigned to multiple cameras but a camera can only have one time profile assigned to it for recording.

Once complete click 'Save' to save the settings and close. (**8**)