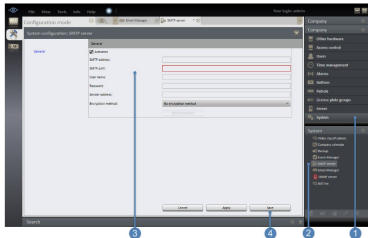


Setting up Email Alerts for Camera and System Issues

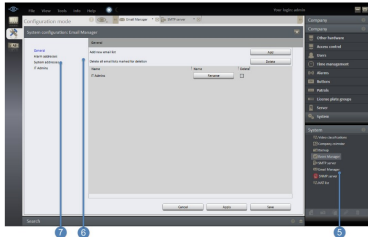
Octopus Recorder 5.0 has the ability to send emails when it detects an issue with cameras or the recorder itself. This document walks through the steps of setting this up and explains some of the options.



The first part that needs to be configured is the 'SMTP Server'. This is accessed by clicking 'System' (1) under 'Company' then on 'SMTP server' (2).

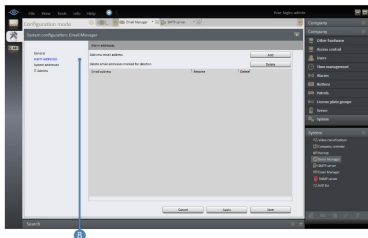
In the 'General' section (3) check the 'Activated' box and configure the necessary settings for the mail server that will be used. When complete, a test email can be sent by clicking the 'Send test email' button which will be enabled once a System email is entered (see step 6 below).

Click 'Save' to save the settings and close the page (4).

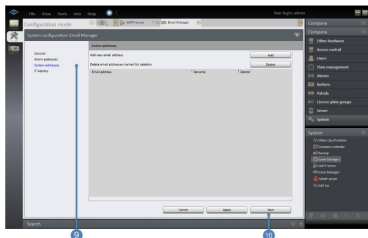


While still in the 'System' section, click on 'Email Manager' (5).

The 'General' section allows for the creation of Email Lists. These lists can be configured with email addresses and assigned to system events. When these events occur the addresses on the list will be notified (6). Any email list created will be listed under 'System Address' (7). In the above image there is an example list called 'IT Address'.

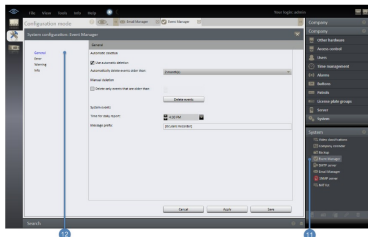


The 'Alarm address' section (8) is where email addresses are set for Alarm notification. Any email listed here will be displayed in the 'Email and FTP' section of an alarm.



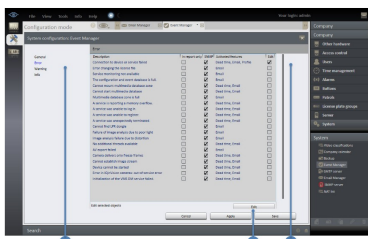
The 'System address' section (9) is where email addresses are set for System event notifications. Note that at least one email address needs to be set here in order to use the 'Send test email' in the 'SMTP server' mentioned above.

Click 'Save' to save the settings and close the page (10).



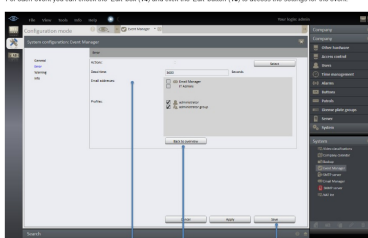
While still in the 'System' section, click 'Event Manager' (11).

In the 'General' section (12) settings related to event retention and what time the daily report email should be sent may be configured. This email will report the system events for the last 24 hours.



Under 'General' are three different system event types 'Error', 'Warning' and 'Info' (13).

For each event you can check the 'Edit' box (14) and click the 'Edit' button (15) to access the settings for the event.



When editing an event (16) you can configure an action to be taken when the event occurs like having a camera record as well as set the email lists to be notified about the event.

Once complete you can go back to the event list by clicking 'Back to overview' (17) or exit 'Event Manager' by clicking 'Save' (18).